

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
OCTOBER 17, 2016

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – Jo-Anne Mitchell, Maryann Perro, Maria Flynn, Ron Pascrell, Lisa Marshall, Dina Bargiel, Bob Kassai, Mark Salemi

Members Absent – Tom Bolen (arrived at 7:10)

Also Present - Michele Pillari, Tom DiFluri, Jeff Merlino

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

217-71 - APPROVAL OF MINUTES

Motion by SALEMI Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the September 12, 2016 workshop meeting and the September 19, 2016 regular meeting.

Roll Call: 8 YES

SUPERINTENDENT'S REPORT

Dr. Pillari reported that they are moving forward with advertising the ballot question to re-open School #1. She has been attending different meetings around town to present information. The next Open House is Saturday, the 22nd, and a final one on November 1st.

BOARD ATTORNEY'S REPORT

Executive session is needed to discuss personnel. The board will most likely take action afterward.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by SALEMI Seconded by KASSAI to accept the recommendation of the Superintendent to approve the following consent agenda numbers 217-72 through 217-84.

Roll Call: 8 YES, 1 ABSTENTION-BOLEN

Mrs. Flynn asked if the Board can have a copy of all contracts to be renewed for the upcoming budget year and also a list of all teachers who are to receive tenure.

217-72 APPROVAL OF REGISTER REPORT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the September 2016 Register Report.

217-73 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of August 2016 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of August 31, 2016 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

217-74 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$403,340.25

<u>Bill List No.</u>	<u>Amount</u>
#63	\$368,754.90
L4	\$ 34,585.35

217-75 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of August 2016.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-216-320-00	Students Speech Rel Serv	\$272,079.00	(\$21,900.00)	\$250,179.00
11-000-223-320-00	Purch Prof-Ed Service	\$ 32,000.00	\$20,000.00	\$ 52,000.00
11-000-262-420-00	Clean Repair & Maint	\$ 15,000.00	\$ 1,500.00	\$ 16,500.00
11-240-100-610-30	Bilingual Gen Supplies	\$ 500.00	\$ 400.00	\$ 900.00

217-76 - MEMORANDUM OF AGREEMENT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Memorandum of Agreement between the Woodland Park Police Dept. and the Woodland Park School District, for the 2016-2017 school year.

217-77 - PERSONNEL CHARGED TO 2016-2017 NCLB GRANT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve charging the following staff members’ salaries and pension/FICA benefits to the NCLB grant:

SCHOOL	EMPLOYEE	TOTAL SALARY	AMOUNT CHARGED TO TITLE I	% OF SALARY CHARGED TO TITLE I
BG	Stacey Perry	\$58,339	\$58,339	100%
CO	Susan DiFluri	\$78,240	\$75,593	96.6%
Memorial	Rosa Hawkins	\$89,240	\$52,684	59%
Memorial	Lauren Wittig	\$89,240	\$52,684	59%
	Totals	\$315,059	\$239,300	

217-78 - APPROVAL OF CONTRACTS FUNDED WITH 2017 NCLB GRANT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract to be funded with 2017 NCLB Title II Grant, as follows:

VENDOR	SERVICE	CONTRACT AMOUNT	TITLE II FUNDED AMOUNT
Joyce Glatzer	Math Consultant	10 days @ \$500 per diem	\$5,000.00

217-79 - NRESC –TRANSPORTATION CONTRACT-2016-2017

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve of the transportation contract with NRESC for the following 2016-2017 bus route:

Route#	School (s)	Contractor	# of Students	Estimated Cost Per Route(+ surcharge)	Starting Date
BGWP	Beatrice Gilmore	Scholastic Bus	8	11,544.00+461.76	9/6/16-10/31/16
114B	1 st CP Center	Rudco Inc	1	6,504.84+260.19	9/8/16-June 2017
139B	ECLC	Morgan Ed	1	3,882.85+155.31	9/2/16-June 2017
295F	Windsor Learning Center	Rudco Inc	1	5,420.70+216.83	9/7/16-June 2017
340F	Charles Olbon School	Station Wagon	16	43,740.00+1,749.60	9/6/16-June 2017
341F	Memorial/Beatrice Gil	Scholastic Bus	18	55,080.00+2,203.20	9/6/16-June 2017
435F	PG Chambers	Jordan Trans	1	26,550.00+1,062.00	9/6/16-June 2017
446F	Norman Bleshman	Aldin Trans	1	12,285.00+491.40	9/6/16-June 2017

217-80- APPROVAL OF THE 2016-2017 NURSING SERVICES PLAN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Nursing Services Plan for the 2016-2017 school year, as attached.

217-81 - APPROVAL OF OBSERVATION HOURS – CHARLES OLBON SCHOOL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve observation hours for Montclair State University students Kayli Roderick, Victoria Rakus, Chase Linden.

217-82 - APPROVAL OF CLINICAL FIELD WORK EXPERIENCE – S. KRASNOMOWITZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve clinical field work experience for Samantha Krasnomowitz, through William Paterson University.

217-83 -NJ QSAC STATEMENT OF ASSURANCE (SOA)

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve submission to the NJDOE of the 2016-2017 Statement of Assurance, as presented.

217-84- ADOPTION OF THE 2017-2018 BUDGET CALENDAR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2017-2018 Budget Calendar as follows:

November 1, 2016	Superintendent, Business Administrator begin 2017-2018 budget process
November 30, 2016	Superintendent finalizes staffing needs & major textbook & computer purchases with principals and CST Director
January 31, 2017	All administrators submit their school supply budgets to Superintendent and Business Administrator for review
January 31, 2017	Business Administrator merges all subsidiary budgets into one budget document and submits draft to Superintendent
February 6, 2017	Budget Committee finalizes budget for submission to full Board pending receipt of State Aid figures
February 24, 2017	Release of State Aid figures (tentative)
March 13, 2017	Full Board to adopt 2017-2018 Budget
March 20, 2017	Budget submitted to Executive County Superintendent
May 1, 2017	Budget Hearing (Tentative)

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

Personnel:

217-85 - APPOINTMENT OF HIRE FT PHYSICAL EDUCATION TEACHER – G. POMANTE

Motion by BOLEN, Seconded by MARSHALL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Gaetano Pomante, as a full time physical education teacher, MA, Step I, \$60,770, prorated, as per the WPEA salary guide, effective January 3, 2017.

Roll Call: 9 YES

217-86 - CONTRACT APPROVAL – R. BURROWS

Motion by BOLEN Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the employment contract for Ralph Burrows, as Supervisor of Buildings and Grounds, for the 2016-2017 school year, effective 12/1/16-6/30/17, @\$74,900, prorated. The Board president is hereby authorized and directed to execute the employment contract that is substantially in the same form as the one attached hereto.

Roll Call: 9 YES

217-87 - APPOINTMENT OF HIRE PART TIME AIDE REPLACEMENT- L. CRUZ

Motion by BOLEN, Seconded by MARSHALL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Louisa Cruz, as a part time aide replacement at BG,(to replace P. Ryan) from 10/18/16-2/10/17, \$14.92/hr., not to exceed 27.5 hours per week, no benefits.

Roll Call: 8 YES, 1 NO-MITCHELL

Education:

217-88 - WORKSHOP/TRAVEL REIMBURSEMENT

Motion by BARGIEL Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2016-2017 school year:

Name	Activity	Date	Fee	Travel
Marissa Miller	Autism NJ Conference	10/27-10/28 2016	\$500	\$25.00
Rosemary Ficarra, Donna Murray, Michele Herrmann, Emily Kramer, Sibel Odaman	TMI Supporting Classrooms with Deep Independent Reading	12/16/16	\$189/ea	NA \$15.50 \$13.00 \$13.64 \$13.64

Roll Call: 9 YES

COMMITTEE REPORTS

Education- Committee discussed better communication to parents relaying program opportunities available to our students from PVHS. They also discussed revisiting the dress code policy. The committee had concerns if special area staff were trained in dealing with special needs students and are they aware of their bips. Dr. Pillari said a PD is scheduled on 11/9/16, for this matter. They would also like baseline data in Spanish, to see how the students are progressing. Dr. Pillari said now that a curriculum is established and is well designed, she will sit down with Mr. Silverstein to come up with a plan. The committee wanted verification that 8th graders who are in algebra class will be taking algebra on the PARCC. Dr. Pillari confirmed that they are. They discussed the new LA curriculum. Dr. Pillari said teachers have full access online and hard copy. Ms. Flores has begun to roll out the units, starting at CO. Teachers received an overview of Workshop Model and coaching will become more targeted as session go on. The committee also discussed the BSI process.

Finance – Mr. Merlino updated the committee on negotiations. Mr. DiFluri discussed the impact of negotiations on budget. They discussed the borough’s request to renovate the snack stand at Memorial, using Open Space Funds. They also discussed the Title I Audit.

Policy – Mr. Kassai discussed the Dress Code Policy. He stated that the policy was adopted in 2012 and if the board wanted, the committee can look it over at the committee meeting and revise if needed.

Buildings & Grounds – Mr. Bolen informed the Board that security cameras at the police station are not functioning properly and that Det. Uzzilino will be reaching out to Matt Cielo for the possible purchasing of new ones.

Personnel – Mr. Bolen said that negotiations with the WPEA are going well and hopefully they will come to an agreement soon.

Community Relations – Mrs. Perro said the committee discussed the open house dates.

OLD BUSINESS

Ms. Flynn asked Dr. Pillari what the status of the new board packet was and if it will be completed by January. Dr. Pillari said she can make it a goal. The Board discussed an issue with their email passwords. Mr. DiFluri said he will handle it with Mr. Cielo.

Mrs. Perro would like to revisit having a roundtable meeting with the community, staff and board members. Mrs. Mitchell asked what the process would be in picking the members of the committee and also what the purpose of the meeting would be for. Mrs. Perro said it is to open up communications within the community and that they would discuss the method of picking the committee at the next committee meeting.

NEW BUSINESS

Dr. Salemi reported that Memorial PhysEd teacher, Robert Romeo applied to the “Let’s Move After School” contest. It’s a program that encourages kids to be more active. Mr. Romeo won the grand prize and will prepare a presentation for the board in the near future.

PUBLIC HEARING

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Sanjay Desai – 186 Mt. Pleasant Ave.

Mr. Desai asked if the Cedar Grove lease is going to be extended. He also wanted to know if the rent income was being put into a special escrow account, to be used for future repairs to School #1. He stated that if 50% of the previous rental income was put aside, the re-opening would not be a burden to taxpayers now. He also suggested that we apply for state assistance to re-open the school.

Mrs. Mitchell clarified that the ballot question to be voted on is not for repairs to School #1, it is for yearly operating costs. Dr. Salemi said we don’t know yet if Cedar Grove will be extending their lease.

Karen Criscione –

Mrs. Criscione wanted clarification on the voting process results for the ballot question.

Mr. Merlino stated that the question needs to pass with 60% of the people who actually vote on the question.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board **does**/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:40 p.m. by SALEMI, seconded by FLYNN
Voice Vote: 9YES

Motion to return to Regular Session at 8:05 p.m. by MITCHELL, seconded by BOLEN
Voice Vote: 9YES

217- 5A- APPOINTMENT OF HIRE PART TIME AIDE- C. RONCONE

Motion by BOLEN, Seconded by MITCHELL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Carmela Rancone, as a part time aide, \$14.92/hr., not to exceed 27.5 hours per week, no benefits, pending approval of paperwork.

Roll Call: 9 YES

ADJOURNMENT

Motion to adjourn at 8:07 p.m. by SALEMI, Seconded by BARGIEL

Voice Vote: 9 YES

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION
OCTOBER 17, 2016

ITEMS DISCUSSED:

- The Superintendent and the Board discussed hiring a PT classroom aide to assist teacher